



The Outing Club Outing Club Indoor Center Use Policy

GENERAL INFORMATION

The New London Outing Club (**The Outing Club**) is a private, non-profit, 501(c)(3) charitable non-profit organization, not affiliated with the Town or Recreation Department of New London.

Our facilities include **Woodward Park, Knights Hill Nature Park** and **The Outing Club Indoor Center and Fields (OCIC)** at the **KRES-NL** (former KRMS).

The Outing Club is administered by a volunteer board of directors and managed by a full time staff executive director and part time administrative assistant. **Knights Hill Nature Park** is administered by a separate board of volunteer directors. All programs and activities rely heavily on volunteer support – coaches, leaders, supervisors, etc.

The Outing Club relies solely on membership fees, program fees, donations and various fund raising events for its financial support. We offer year-round sports, recreational, educational and social programs and activities that are open and available to member and non-member families and individuals residing in, or visiting the greater Kearsarge area community.

OC programs and activities have priority on all fields and courts, but they are also available to members and others for use during open hours on an “as available” basis.

All non-OC use of the Park must be pre-approved by **The Outing Club** to avoid schedule conflicts, allow for maintenance and to protect fields from overuse damage.

Individuals using our facilities on a regular basis are encouraged to become members and thus share in the cost of maintaining our facility.



Outing Club Indoor Center User Responsibilities

1. The user and/or its organization will be held responsible for:
 - The proper use and care of our facilities.
 - The conduct of the persons attending and sufficient and competent adult supervision, including supervision of non-participants to ensure children are safe crossing driveway and parking areas; and other safe behaviors.
 - The confinement of activities to areas as approved, and within the hours agreed.
 - The provision of appropriate additional toilet facilities for large events.
 - The removal and clean-up of all trash and materials immediately following use.
2. Organizations using our facilities must provide evidence of its financial ability to indemnify **The Outing Club** with a general liability insurance policy. Proof must be provided with the USE FORM of at least \$500,000/\$1,000,000 bodily injury and \$500,000 property damage.
3. The USE FORM must be completed, submitted and approved prior to using the facilities.
4. The Executive Director has sole discretion to cancel an activity due to adverse weather conditions which may cause a safety risk to participants or unduly damage to playing fields.
5. Alcoholic beverages and smoking are prohibited at OCIC Indoor Center and Outdoor Field.
6. Observe speed and traffic direction signs and park in designated parking areas.
7. **All marking and promotional material of event must include Outing Club Fields or OCIC Field Space.**

FAILURE TO FOLLOW ANY OF THE REQUIREMENTS ABOVE WILL BE SUFFICIENT CAUSE FOR REMOVAL FROM OCIC OUTDOOR FIELD SPACE



The Outing Club

Outing Club Indoor Center Use Request Form

DATE SUBMITTED _____

GROUP/ORGANIZATION _____

CONTACT PERSONS (MIN. 2) _____ PHONE _____ H; _____ W

ALTERNATE _____ PHONE _____ H; _____ W

ACTIVITY _____ NO. OF PARTICIPANTS _____

FACILITY(S) REQUIRED: _____

SPECIFIC FIELD, EQUIPMENT, ETC. _____

SCHEDULE: DAY (S)	DATES	TIMES
_____	_____	_____

SPECIAL REQUIREMENTS: _____

COPY OF INSURANCE COVERAGE ATTACHED _____ FEE \$ _____

RELEASE AND INDEMNIFICATION:

I/WE _____ AGREE TO WAIVE OUR RIGHTS FOR ANY CLAIMS OF LIABILITY AGAINST THE NLOC OR ITS REPRESENTATIVES FOR INJURIES OR DAMAGE WHICH OCCUR DURING THIS ACTIVITY, INCLUDING, BUT NOT LIMITED TO, INVOLVING GAMES, PRACTICES, EQUIPMENT.

I/WE WILL HOLD HARMLESS THE NLOC OR ITS REPRESENTATIVES FROM ANY CLAIMS OR LIABILITY WHATSOEVER ARISING FROM OUR USE OF THE ABOVE FACILITIES DURING THE ABOVE ACTIVITY (S). THIS AGREEMENT APPLIES TO ANY INJURY SUSTAINED, DIRECTLY OR INDIRECTLY, AS A RESULT OF ANYONE'S PARTICIPATION IN THE ABOVE ACTIVITY(S).

I/WE ALSO UNDERSTAND AND AGREE THAT THE NLOC'S EXECUTIVE DIRECTOR HAS SOLE DISCRETION IN DETERMINING USE OF THE ABOVE FACILITIES IN THE CASE OF INCLEMENT WEATHER OR OTHER CIRCUMSTANCES AND THAT I/WE HAVE READ AND WILL ABIDE BY THE NLOC FACILITY USE POLICY.

AUTHORIZED SIGNATURE _____ DATE _____

PROGRAM DIRECTOR AUTHORIZATION _____ DATE APPROVED _____

RETURN FORM TO: **NLOC, PO BOX 1856, NEW LONDON, NH 03257**